

## ***Lawshall Village Hall Management Committee***

### ***Minutes of Meeting 1<sup>st</sup> August 2017***

Present: David Henderson (DH), Sue Henderson (SH), Jenna Kitchen (JK), Ian Carrington (IC), Ian Copping (ICI),

Apologies: John Payne (JP), Karen Wilcox (KW), Sharon Marshall (SM),

Not Present: Julian Delefortrie (JD), John Chappell (JC).

Also Present: Wendy Harris, Darren Marshall

- 1. Apologies for absence from JP & KW & SM**
- 2. The minutes of the meeting from 6<sup>th</sup> June 2017 were approved**
- 3. Matters arising -**
  - Mulching kit and ear defenders still not handed over. To be chased
  - Guttering cleared
- 4. Finances -**
  - There is a balance of £5790.20 in the bank
  - £1000 transferred from lottery account? To query what this is for.
- 5. Hall Maintenance -**
  - Broken window still to be fixed. In hand with IC.
- 6. Grounds -**
  - Working party to be arranged
  - Bench & some fencing needs to be repaired
  - Positive comments received regarding the well-kept grounds from people attending the village fete
- 7. Bookings -**
  - The only date for the next 3 months is 9/9/17.
- 8. R&A -**
  - Very good magazine this month
  - Whole page advertising the lottery to be put in next month's issue
- 9. Lottery -**
  - The lottery has a balance in the bank of £6186
- 10. Website -**
  - Minutes/R&A/Lottery have been updated to the website
- 11. AOB -**
  - Post village fete meeting is to be arranged to discuss final sum raised and its distribution

- 2 large planters have been ordered at a cost of £90 each. The WI will be sponsoring one and The Swan may be sponsoring the other (DH to check). Garden club will hopefully be planting them up in the spring.
- Projector & screen – The council are looking at village halls who have projectors and screens for booking seminars/meetings. DH to look into purchasing a screen. IC advised we already have a projector and this is to be checked to see if it would link to a laptop.
- ICI requested if we can buy two new kettles. Mrs Harris mentioned there was a shortage of some crockery. DH to do stock take of crockery and cutlery to see what needs replacing.
- Mr Marshall mentioned that in the comments book the grill and extractor fan were said not to be working. IC to check.
- The new vicar is very keen to start a scout group for Lawshall and the local parishes and wants to run it at the village hall. Looking to start in September. Camping equipment will be stored at the rectory but storage will be needed at the hall for equipment used on a weekly basis. Hall hire of one and a half hours is needed and DH agreed an initial fee of £15. They will be expected to clear up the hall after their meetings. Regular committee meetings will also need to take place and this will be looked at in the future for days/times.
- The idea of a welcome pack for new villagers was discussed. To be discussed with the parish council.

Date of next meeting – Tuesday 5<sup>th</sup> September 2017 at 7.30pm