***Lawshall Village Hall Management Committee***

***AGM Meeting Agenda***

***Monday September 2nd 2019 @ 7.00pm***

Present:

1. Apologies for absence

Expression of interest in committee: Sue Richetts

1. Approval of minutes of previous meeting
2. Matters arising

Loaning of padded chairs –– decision needed

Chairperson

Review of VH constitution – Andy Irish

Keys

1. Finances

Second signature for cheques

Investing Lottery Funds

1. Hall maintenance
2. Grounds
3. Bookings
4. R&A – Advertisement management. Leanne Hornsby
5. Lottery
6. Website -
7. Events - Christmas tree request, Christmas event
8. AOB

Date of next meeting: Monday 2nd December 2019