

## ***Lawshall Village Hall Management Committee***

### ***Minutes of Meeting 6<sup>th</sup> February 2018***

Present: Dave Henderson (DH), Sue Henderson (SH), Karen Wilcox (KW), Jenna Kitchen (JK), Julian Delefortrie (JD), Ian Copping (ICI), Ian Carrington (IC), Sharon Marshall (SM), John Chappell (JC)

Also Present: Wendy Harris

**1. Apologies - none**

**2. The minutes of the meeting from 7<sup>th</sup> November 2017 were approved**

**3. Matters arising -**

- Lawn mower repairs. Nothing heard from company regarding this. IC to speak to. DH said last time he spoke to them they confirmed that the ear defenders and mulching kit were available for us.

**4. Finances -**

- There is a balance of £5300.96 in the bank
- Profit of £754.40 from 2016 to 2017
- R&A just about running even
- Running of hall costs are more than income

**5. Hall Maintenance -**

- Speakers replaced at £96.22 for the pair (JD)
- Spare back door key is missing
- Lock to be put on store room (ICI)
- Key code to be changed (JD)

**6. Grounds -**

- Sides need clearing with bonfire (IC)
- Work party arranged for 10/2/18 (IC & JD)

**7. Bookings -**

- SM confirmed various dates have already been booked for the year so far.
- The village hall will not be used as a polling station. Deferred until 2019.

**8. R&A -**

- JK confirmed adverts and copy pages are slightly down at present

**9. Lottery -**

- The lottery has a balance in the bank of £7042.00
- JC confirmed spreadsheet is being updated

**10. Website -**

- JK advised that there have been around 1500 visitors to the website this month!
- £106 is due for the domain registration and hosting website costs

**11. AOB –**

- IC had received a letter from John Payne returning the oil keys and record book. JD happy to take on this role
- The increase of the hall hire charges were brought up at the parish council meeting. Voted by a majority to continue to use the village hall for their meetings and to pay 3 monthly in advance.
- Christmas quiz - £53.50 was given to each of the 3 regular club running at the hall, leaving a profit of £29.65 to the village hall itself.
- Projector has been lent to the WI for their meeting on 14/2/18.
- Race night to be considered, possibly with fish and chip supper.
- Quiz night also to be considered as the previous quiz was so well attended.
- The Swan PH requested the possibility of hiring the tables and chairs at the end of April for a function running at the pub. A cost of £150 was agreed with collection and return to be on the same day.
- There has still be no response from Jon Kydd regarding the extra charges asked for from when he hired the hall in December 2017. These were the extra hours the hall was used and cost of repairing some of the damage caused, which led to the hall being shut for 3 days and clubs having to cancel their meetings. DH to contact again.
- With the above in mind the consideration of drawing up a standard contract for future hire of the hall to be considered.
- It was agreed the keyboard originally donated to the youth club should now be given to the Tuesday club.
- DH confirmed that due to work commitments he will be standing down as chairman at the AGM. SH also to stand down as secretary at this time

Date of next meeting – AGM Tuesday 20<sup>th</sup> March 2018 at 7.30pm