

Lawshall Village Hall Management Committee

Minutes of Meeting 3rd October 2017

Present: Sue Henderson (SH), John Payne (JP), Karen Wilcox (KW), Jenna Kitchen (JK), Julian Delefortrie (JD), Ian Copping (ICI), Ian Carrington (IC)

Apologies: None received

Not Present: John Chappell (JC), Sharon Marshall (SM)

Also Present: Darren Marshall

- 1. Apologies for absence from David Henderson (DH)**
- 2. The minutes of the meeting from 5th September 2017 were approved**
- 3. Matters arising -**
 - JP queried the 10% discount on hall hire for the WI approved at the last meeting. Said if we are going to do this then we must change the rules for everyone. Asked for it to be an agenda item next month. Stated that if rules are to be changed there must be a quorum of 4 committee members.
 - The cost of providing WIFI in the hall to be looked at (JD)
 - Kitchen crockery to be replaced to be able to provide place settings for 100 (JP)
 - Village Hall notice board options still to be investigated (DH)
- 4. Finances -**
 - There is a balance of £5258.26 in the bank
 - Martin from circuit training has now paid for all his hall hire fees
- 5. Hall Maintenance -**
 - Broken window still to be fixed. Jess Bucksey to be contacted to see if he would be able to do this (JP)
 - Drainpipe/guttering guards to be looked at (JP)
- 6. Grounds -**
 - Working party arranged for 21st October at 2pm
 - Mower has been taken by Green Choice for repair/service
- 7. Bookings -**
 - Bee Keepers Association have booked hall for Wednesday 29th November
 - Green Light Trust have booked hall for Thursday 16th November
 - Garden Club have booked hall for Wednesday 22nd November
 - Village Referendum being held on Thursday 19th October
- 8. R&A -**
 - All seems to be running okay
- 9. Lottery -**
 - The lottery has a balance in the bank of £6482
 - Lottery licence needs to be renewed (KW)

10. Website -

- Minutes/R&A/Lottery have been updated to the website
- There appears to be 30 to 40 hits a day to the website

11. AOB -

- Flat rate for party bookings to be discussed at next meeting
- Pile of items in back room to be removed asap (IC)
- Christmas show to be amalgamated with official turning on of the Christmas tree lights on Friday 1st December. The WI to provide refreshments.
- 600 litres of oil to be ordered via the oil club (JP)
- WI federation form to be filled in (JP)
- Another bottle of gas is needed (IC)
- The possibility of compost supplied by the Waspses to fill up the new planters to be looked into (JP)
- Christmas tree and lights for inside the hall – KW offered her artificial tree
- Purchasing of outside Christmas lights to be undertaken (DH)
- A Christmas Carol – JP has had 100 tickets printed, cost is £6 per adult and £2.50 per child. JP agreed venue contract with Keepers Daughter of £300 flat rate.

Date of next meeting – Tuesday 7th November 2017 at 7.30pm