

Village Hall Management Committee 2016

Minutes Monday 17th October

Apologies for absence: David Henderson, Sue Henderson, Sharon Marshall

Present: John Payne, Julian Delefortrie, Ian Carrington, Ian Copping, John Chappell C, Jenna Kitchen

1. Register of interests: None
2. Approval of minutes of previous meeting : agreed as accurate.
3. **Matters arising:** Advertising Post for R&A – no interest so far. John Payne intends to stay on the committee but needs to reduce commitments. A woman in the village may be interested in becoming treasurer.
4. **Main business: The Future of the Village Hall.** – still under consideration, for further discussion when chair is present.

5. **Finances.** In good shape: £3863 in Bank, £6,360 in Lottery account.

Report for charity commission was sent in by recorded delivery – no feedback so far. Our Auditor is John Parker.

Electricity: E.ON we have a night and weekend meter and a day meter – the night/weekend meter was faulty – replaced 6.9.16. excessive bills disputed, daily monitoring – but dehumidifier is using a lot of electricity - £8 per week approx. The bill has been paid and John's negotiations with EON lead to us expecting a modest refund – possibly around £18

6. **Hall maintenance:** JD had a new curtain pole end made. Oil has been ordered.
7. **Grounds** – grass cutting has been done well, thanks to Marie and Ian, mower working but may need replacing next year. Gutters have been emptied. Hanging baskets will need taking down at some point.
8. **Bookings:** Youth Club have not yet paid, Mum's and toddlers struggling, WI slow to pay. Neighbourhood planning team have booked hall for October 30th.
Table sale 19th November – 6 tables sold already
9. **R&A** : Alex to do November Issue, Jenna still to learn publisher. Pauline has offered support. David Henderson may take over advertising. Whepstead news printed at less cost. Info to JP.
10. **Lottery.** Licence form completed, new signatories form completed, returns are due after each draw within 3 months.
11. **Website:** Jenna to check numbers of visitors – gets reset at the start of each month.
12. AOB – nil raised.
Date of Next Meeting: Monday 14th November at 7pm (JP request 26.10.16)