

Village Hall Management Committee 2016

Monday 12th September at 7.30pm in Village Hall **Minutes**

Apologies for absence: Dave Henderson, John Chappell, Sharon Marshall.

Present: JP, JD, IC, JK

Register of interests: None declared.

1. Approval of minutes of previous meeting: approved
2. Matters arising: Planters – Dave Henderson dealing with this
 - To check referendum monies have been received (JP)
 - Bench now in place and in use looking good
 - “Help Advert” should have been placed in September issue of R&A as well as August. Advertising post is priority – reminders, invoicing, payments and new advertisers – a lot of work in January, will need to liaise closely with treasurer but may not be necessary to get involved with committee.
3. Finances. Balance sheet shows £4066 available funds and £6256 in lottery account.
 - Charity Commission: every year accounts go to the charity commission, usually for less than £11,000. For amounts less than £20,000 the charity commission is notified, accounts go to CC websiter and can be queried through CC to treasurer / auditor. As the income/turnover for previous year was more than £20,000 due to post-flood repairs CC want full accounts, report from Trustees and full report from Treasurer and Auditor. John Payne has been dealing with this. We need 7 Trustees altogether.
 - Electricity Bill – a problem was discovered with the electricity meter (night time reading had not moved since April, day time reading excessive – estimated bill £89). Replacement meter installed on 7th September – revised bill awaited.
4. Hall maintenance – to check oil tank levels ? order further 500litres oil
 - One curtain pole end noted to be missing
5. Grounds – grass cutting – Marie has done well. Further problems with mower – cable broken – consider taking to mower repair people.
Hedge has been trimmed.
Watering hanging baskets – Ian will do for next 2 weeks.
6. Bookings: Sharon not present . Keep Fit now on Thursday evenings, possibly Saturday mornings.
7. R&A - Adverts discussed. Jenna to learn Publisher.
8. Lottery.
9. Website: Visitors: today 23, Yesterday 54, Last week 122. Since 1.6.16: 446

AOB Gutters need checking

Wendy Harris to organise Table top sale Date to be confirmed with Sharon (Saturday Nov 19th)

Date of Next Meeting: 17.10.2016

Next Agenda to focus on Future of Village Hall.