

Village Hall Management Committee 2016 Monday 18th April 7.30pm

AGM Minutes

Apologies for absence: Sharon Marshall. Present: Derek Buckles Ian Carrington, Julian Delefortrie, Dave Henderson, Jenna Kitchen, John Payne. Welcome to visitors – no visitors present.

1. Register of Interests – none declared
2. Approval of Minutes of last meeting: One correction needed – Jenna's surname
3. **Matters Arising:**
 - a) Outside appearance – 6 hanging baskets have been ordered, ready at end of May, brackets to be affixed. Planters to be measured for and commissioned, planted when baskets up.
 - b) Key – new one cut for keysafe, still to contact Sharon before it can be implemented. Julian.
 - c) A spare bench may be available from Derek Buckles.
 - d) The recent charity disco was well attended but the hall needed a lot of cleaning up.
4. **Chairman's report.** Thanks to Derek especially for the lottery, he is retiring to Wiltshire.
5. **Production of 2015 Accounts:** accounts have been audited. Insurance has been renewed for £700.50, the hall value has been increased by 3%. Youth Club fees awaited, Young Farmers have only booked 3 nights in next 3 months. Pilates continues from May12th.
6. **Update of Financial position:** financial statement
7. Hall Maintenance: the hall has been further painted. There is no sign of leakage from recent heavy rain. Ian will check the gutters again. Condensation formed again after the Friday disco – were the stage curtains closed preventing the extractor from dehumidifying the room? A second extractor might be needed. Can a mechanism be fitted to stop curtains from being fully closed?
8. **Election of committee:** Mike Wright and Bob Hooper retired during the year. Derek withdrawing as he is moving away.

John Chappell has been approached by Julian, he is willing to join committee and take over lottery but may not be able to attend every VHMC meeting. Derek to work with him on lottery over the next 2 months, collectors to deliver to John Chappell nowfrom. All others remain on committee – not contested.

9. **Grounds maintenance:** who to cut grass this year? ?Alice, ? young man known to John Payne – Ian and John to confirm.
10. **Bookings:** 1 via website form – Jenna to check with Sharon
11. **Round & About** Lawshall magazine – discussed item on Lawshall Forum – the committee felt that at this stage it should not go into R&A; for review at next meeting, Jenna to convey this to Mr Livall.
12. **Lottery** – still no collector for the Glebe
13. **A.O.B.:** EVENT – Queens' birthday celebration - tea party with band in the evening "Quaff" with singalong. Free and open to all. VHMC agreed for free use of the hall for this event.
14. **Date of next meeting: Monday 23rd May**