

## Village Hall Management Committee 2015

### Monday 21<sup>st</sup> September Minutes

1. Apologies for absence:  
Julian Delefortrie, Derek Buckles, Bob Hooper, Mike Wright (resigned)  
Present: David Henderson, John Payne, Ian Carrington, Jenna Kitchen, Sharon Marshall,
2. Register of interests: None declared
3. Approval of minutes of previous meeting 10.8.15: approved
4. **Matters arising:**
  - a) Fit Villages – Maddy Knox unable to attend tonight – will come to next meeting
  - b) Italian Night postponed to Feb/March 2016. His other events have been reported to be very good. Challenge for us of marketing it – would we get the required 60 attendees - committee to ask around.
5. **Finances:**  
Income and expenditure account shows over £9000 in hand (including lottery account) - enough to keep going for 12 months.
6. **Hall maintenance**
  - a) Outside light – is rusted in – needs more attention – **Ian to do**
  - b) Wall painting not done as wall still damp – review over winter – may need additional dehumidifier (>£1000)
  - c) Gloss painting to be done
  - d) Books to go to charity shop - **Ian**
7. **Grounds**  
Grass has been cut well this year, season coming to an end. **Ian** to strim long area  
Hedge to be trimmed once more - **John**
8. **Bookings**  
2 new clubs start in Sept: Table tennis and Young Farmers – John to check start date ?11/9  
Clubs invoiced at end of September paying 3 months in advance attract a 10% discount  
1 children's party booked today, Sharon has been contacted by phone, Facebook and email  
Neighbourhood Planning Day on 21<sup>st</sup> November
9. **Policies: Health and safety, risk assessments:** **Jenna** to review, add names and bring back
10. **R&A:** ready to go this month – just adding final dates.  
Remove free church advert, Jo Darling has not paid and another advertiser may withdraw
11. **Lottery:** Derek away until 8<sup>th</sup> October. September AND October draws to take place then.

12. **Website:** running. Jenna has had no contacts re website despite only just posting the R&A for September. Google Calendar not being used yet – more practice needed. Check count.

**13. AOB**

- a) ? Race night - ? too expensive, needed a lot of organising by Malcolm, races sponsored
- b) Casino night - ? to go ahead when. **Ian** to talk to Wendy
- c) Aim to collect contact details of people attending events for marketing future events
- d) Harvest Supper/Quiz was cancelled due to lack of attenders
- e) David is in touch with two marketing companies and is getting a date for them to look at the hall – one is Suffolk Events who hold farmers markets
- f) The Youth Club art project – painting s of buildings / life in Lawshall will be for exhibition in the VH when finished. ? opportunity to invite people into the hall.
- g) New Year's Eve Party – for families, £5 pp for Adults £2 for 10-16's. Free under 10, bring own drink, provide nibbles Tea&coffee. ? how to provide good mix of music. David to progress this idea. Will need details by 19<sup>th</sup> October for advert in November R&A

**Date of Next Meeting: Monday 2<sup>nd</sup> November 7.30pm**