

Minutes Village Hall Management Committee 2015 Monday 30th November

Apologies for absence: Dave Henderson

Present: JP, JD, IC, JK, SM, DB

Ian Copping and Anthony Brouder also in attendance – interested in joining committee.

1. Register of interests: none
2. Approval of minutes of previous meeting 2.11.15
3. Matters arising:
 - Maddy Knox – awaiting packages
 - Karate instructor? – not heard yet
 - Rural coffee caravan – not heard yet
4. ? minimum booking periods – Parish Council asking to pay for 1.25 hours only. Or winter heating charge. Discussed; the consensus was to charge for a minimum of 2 hours per booking, agreed with parish clerk.
5. Main Agenda Item – Village Hall events and marketing: Events promoters coming to see hall in January to see if they would be able to use it.
6. Finances: Cash in bank £3351.46 + Lottery account £4600. Income this month will only be from bookings. Estimated end of year balance £6,500-£7000
7. Hall maintenance
 - a) All fire detectors except 1 will need replacing at end of year. John to buy, Julian to fit.
 - b) outside appearance - ? enhance with plants/climbers – discuss in spring, ? youth club
8. Bookings: some bookings for parties, YOUTH CLUB – JP visited, youth leader was not controlling children who were climbing on mum's and toddlers group equipment, small sweets had been left on the floor, John asked them to ensure this did not happen again as danger for toddlers.
9. R&A – advertising Hawstead Village hall in R&A – no further request. Have lost welham surfacing and free church whole page ads. Circulating estate agents in Sudbury yielded only 1 relpy. There will be a profit on the magazine this year.
10. Lottery. 125 people, a few may be seeping away. Licence has been renewed.
11. Website: a retro band have put the hall on youtube shows stage and dancing – add to website.

AOB:

- a) PC to erect Xmas tree with lights outside VH, agreed VH to absorb electricity costs.
- b) Windowsill wobbly
- c) A couple of windows need fixing as they just open when pushed
- d) Breakages book for kitchen – 6 cups short & a couple of plates broken. Suggestions/problems could also go into this book.
- e) Gutters have been cleaned out by Ian. Electricity breakdown was due to supply wire problem – possibly due to branches. Ian to check if they need cutting back.

Date of Next Meeting: Feb 8th – Financial meeting